



# Texas Department of Family and Protective Services

Commissioner

*Jaime Masters, MS, MFT*

## **Supplemental Letter for Fiscal Year 2023 Semi-Annual HUB Report for Agency 530**

The Texas Department of Family and Protective Services (DFPS) is dedicated to supporting the Statewide Historically Underutilized Business (HUB) Program. To demonstrate our commitment, DFPS HUB activities during Fiscal Year 2023 include:

- Awarded HUBs vendors \$2,986,629.21 through direct and indirect (subcontracted) contracts which were classified as non-reportable comptroller object codes. These contracting payments were made to the respective HUB categories: African American \$1,452,082.98, American Woman \$1,280,586.93, Asian-Pacific American \$290.54, and Hispanic American \$253,668.76.
- Presented at several economic opportunity forums, and statewide HUB outreach events, to provide HUB vendors information on how to do business with DFPS.
- Co-hosted the HHS/DFPS Annual HUB Forum where information was provided on how to participate in DFPS procurement opportunities.
- Participated in the 22<sup>nd</sup> Annual Bexar County Small, Minority, Women & Veterans Business Owners Conference.
- Maintained sponsorship of three (3) Mentor-Protégé relationships and continued efforts to identify and establish additional relationships, as required by 34 TAC 20.298.
- Contributed in the Statewide HUB Discussion Workgroup to promote the HUB Program through continued education, networking, and providing proactive feedback.
- Reviewed solicitations with an expected value of \$100,000.00 or more to determine the probability of HUB subcontracting prior to releasing solicitation documents.
- Provided HUB Subcontracting Plan (HSP) trainings to potential contractors and HUB vendors to ensure compliant HSPs were submitted with bid proposals.
- Proactively notified interested vendors to assist them with HUB certification and recertification processes administered by the Comptroller.
- Delivered trainings to agency contract staff on compliance requirements.
- Continued an agency-wide workgroup charged with identifying, increasing, and disseminating HUB contracting and purchasing opportunities.
- Conducted outreach efforts to increase HUB participation in the Professional Services, recognizing that DFPS has a limited need to contract for services in the category.
- Routinely briefed agency leadership on HUB goals, efforts, and strategies.

For additional information, please contact Marcus Gomez, DFPS HUB Coordinator, by telephone at (512) 839-4118 or by email at [marcus.gomez@dfps.texas.gov](mailto:marcus.gomez@dfps.texas.gov).

Sincerely,

Joshua Walker

Director of Contracts Oversight and Support