

# TEXAS DEPARTMENT OF PUBLIC SAFETY

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## 405 – Annual Fiscal 2024 Annual HUB Report Supplemental Letter

The Texas Department of Public Safety (DPS) demonstrates dedication to utilizing Texas-certified Historically Underutilized Business (HUBs) in its procurement process by providing contracting opportunities directly and indirectly with HUBs. Adhering to the requirements outlined in 34 Texas Administrative Code Rule §20.284, DPS's "Good Faith Efforts" to enhance HUB participation included the following:

- Reviewed competitive solicitations identifying HUB subcontracting opportunities for HUB inclusion in resulting contracts over \$100,000;
- Conducted HUB Program training for the internal Purchasing Liaisons staff and agency divisions;
- Evaluated HUB Subcontracting Plans (HSP) to ensure HSP compliance and the "Good Faith Effort" requirements are met in accordance with 34 TAC 20.285;
- Assisted division and procurement personnel with identifying and locating HUBs for potential procurement opportunities;
- Provided courtesy HSP reviews and debriefings to provide technical assistance to the vendor community and increase HSP submission compliance;
- Participated in the HSP Focus Group to provide input for the upcoming updates of the HSP form;
- Hosted an internal agency-specific forum providing an opportunity for agency personnel to meet with HUB vendor exhibitors;
- Participated in the statewide HUB Coordinators Discussion Workgroup (HDWG);
- Co-hosted the statewide HUB Coordinators Training Workshops;
- Attended the Bexar County Business Forum and hosted the HDWG meeting in San Antonio; and
- Provided updates to agency executive leadership regarding the agency's HUB participation;

DPS is firmly committed to the goals identified and recognized by the State of Texas HUB Program and will continue to work to increase HUB participation related to contracting and subcontracting opportunities. Should you have any questions regarding the agency's program, don't hesitate to contact Michael Parks at (512) 424-2205 or [michael.parks@dps.texas.gov](mailto:michael.parks@dps.texas.gov).

Sincerely,

DocuSigned by:

*Michael D. Parks*

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Michael Parks

Director of Procurement and Contract Services/HUB Program Coordinator