



TEXAS JUVENILE JUSTICE DEPARTMENT

644 – Fiscal Year 2024 Annual HUB Report Supplemental Letter

The Texas Juvenile Justice Department (TJJD) recognizes the importance of the Historically Underutilized Business (HUB) Program. TJJD is committed to providing the maximum opportunity to Historically Underutilized Business through a good faith effort of effectively promoting economic opportunities to HUB businesses. TJJD is pleased to report the following activities that demonstrate our good faith effort for the period September 1, 2023 – August 31, 2024.

- Active member of the *HUB Discussion Workgroup* and *SACC/Purchasing Subcommittee*, actively participating in the ongoing monthly meetings, gaining knowledge of HUB rules, following pending legislative changes, participating in HUB events, and dissemination HUB information designed to increase HUB opportunity and participation.
- Participated in the Houston Minority Supplier Development Council Spot Bid fair on October 11th-12th, 2023. TJJD brought 10 bid opportunities to the HUB fair and awarded approximately \$5K to HUB vendors.
- Attended the Texas Department of Licensing and Registration's 1st Annual Breaking Boundaries HUB expo on October 23rd, 2023, to network with new HUB vendors, other state agencies, and take part in presentations given by CPA, DIR, and Mentor Protégé partnered companies.
- Attended the Bexar County Business Conference on December 6th, 2023 to network with HUB vendors and actively participated in the HUB Discussion Work Group Meeting held that day.
- Participated in the Perry Office Plus Expo on February 28th, 2024 to meet and network with HUB vendors.
- Attended the 10th Annual Marketing for Success HUB vendor Fair with TxDMV on April 4th, 2024.
- Participated in Senator West's Doing Business Texas Style Spot Bid Fair in Irving on May 14th and 15th, 2024. TJJD took 24 bid opportunities to the HUB fair, and awarded approximately \$105K to HUB vendors.
- Attended the HHS and DFPS Virtual HUB forum on July 24th, 2024 to learn more about NIGP codes, HSPs, and PARs from experienced HUB coordinators, and participate in small group breakout sessions with HUB vendors and state agencies.
- The Agency prepares and distributes information on procurement procedures to HUBs in a manner that encourages participation in state contracts by all businesses.
- Meets with and provides direct, hands on, guidance to interested HUBs seeking information regarding opportunities with TJJD. For HUBs wanting additional assistance, we provide one-on-one information sessions related to participation in other statewide opportunities for HUB businesses.
- Collaborated with CPA HUB department personnel and HUB coordinators from other agencies to increase our knowledge about HUB reporting, the mentor protégé program, and HUB events.

The Texas Juvenile Justice Department supports the State of Texas HUB Program and will continue to be proactive in increasing HUB participation through good faith efforts. Should questions arise relating to this information, please contact Kellie Love, HUB Program Coordinator, at 254-218-2065 or email kellie.love@tjtd.texas.gov.

Kellie W Love

Kellie Love
HUB Program Coordinator
09/11/2024