

**Supplemental Summary for Annual FY24 HUB Report for Agency 714**

October 18, 2024

The University of Texas Arlington (UTA) is dedicated to promoting opportunities for these Historically Underutilized Businesses to compete for University purchases and contracts. The policy is to foster an environment that will enhance participation from such vendors from all areas of the University to increase purchases and contracts awarded with HUB suppliers.

The institution exceeded two of the six HUB goals, Special Trades and Commodities. The impact in the Heavy Construction is due to limited requirements. Professional and Other Services categories impact due to limited opportunities in these categories, requiring licensed professionals and specialized services. Building Construction category, impact is due to Pre-Constructions Services, typically self-performed by the general contractor. During the 3<sup>rd</sup> and 4<sup>th</sup> of FY24, trade opportunities were identified, and HUB firms were solicited through the Good Faith Effort. The HUB program will continue to work to improve HUB participation in the underperforming categories.

The University's focus on outreach is to ensure we comply with the Good Faith Effort to promote the HUB program. The Good Faith Effort is not only external but internal education is also a part of the mission. Outreach and supplier education are a vital part of conveying our commitment to HUB suppliers. Strategies involve every practical means for informing the HUB vendor community of business opportunities.

In addition to HUB supplier training, our good faith efforts also focused on internal education by providing training sessions for UTA Staff:

- Reviewed all offers of solicitation over \$100K before being published
- Participated in Pre-Bid meeting on RFPs greater than \$100k to encourage subcontracting.
- Provided buyers with NIGP searches to identify certified HUBs
- Provided HUB Subcontracting Plan Training after Pre-Bid meeting
- Provided courtesy reviews of HUB Subcontracting Plans
- Reviewed all Progress Assessment Reports for compliance with HUB Subcontracting Plan

UTA has achieved notable progress in FY24, evidenced by an increase in the number of HUB awards across all categories except Service-Disabled Veteran-owned businesses. HUB is in collaboration with the UTA Veterans Business Outreach Center to focus on improving performance in the Service-Disabled Veterans HUB goal.

HUB aligned with Procurement, Strategic Sourcing and Disbursement to cultivate an environment focused on analytics to optimize processes and leverage data to identify patterns and current trends to focus on areas in underperforming HUB categories.

UTA supports the State of Texas HUB Program and continues to be proactive to increase HUB participation and strives to provide HUB suppliers a fair opportunity to participate in the procurement process.

Respectfully submitted,

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