



716 – Fiscal 2024 Annual HUB Report Supplemental Letter

The Texas A&M Engineering Extension Service (TEEX) is an internationally recognized leader in the delivery of emergency response, homeland security and workforce training, exercises, technical assistance, and economic development. TEEX offers on-site customized training and services to businesses and industries, municipalities and public agencies across the globe. TEEX is committed to encouraging and promoting the use of Historically Underutilized Businesses (HUBs) in all procurement opportunities. As a training agency, there are many occasions where the agency must expend funds for unique and proprietary equipment for which there are no HUB sources. However, the agency's continued good faith efforts demonstrate its dedication to advocating and supporting the HUB program. The agency director and executive staff are provided monthly agency HUB activity reports. The agency conducts HUB committee meetings which provide input, leadership and oversight for the HUB program. The HUB Coordinator assists TEEX divisions in identifying and locating HUB vendors for all procurement opportunities. TEEX continues to emphasize, promote and validate its commitment to the HUB program by being active in the following during September 1, 2023-August 31, 2024:

- Encouraged, notified and assisted non-certified HUBS to become certified by the State of Texas
- Assisted vendors in completing the HUB subcontracting plan by phone or email
- Membership in the Texas University HUB Coordinators Alliance/Gulf Coast chapter (TUHCA) and attended meetings
- Hosted, attended, participated and exhibited at the following:
 - Attended WorkQuest 35th Annual Products & Services Expo, September 2023
 - Participated at the Houston Minority Supplier Development Council (HMSDC) Transforming Business through Growth & Innovation Spot Bid Fair & Expo in October 2023
 - Participated at TDLR's 1st annual Breaking Boundaries Expo, October 2023
 - Hosted with Texas A&M Forest Service a Meet the Vendor forum-Wilton's Office Works, January 2024
 - Participated at the TDMV Annual Marketing HUB vendor Fair, April 2024
 - Participated at the Texas A&M University System-wide HUB Expo, May 2024
 - Participated at the Dallas Fort Worth Minority Supplier Development Council (DFWMSDC) 2024 Doing Business Texas Style Spot Bid Fair, May 2024

These activities demonstrate TEEX's good faith Effort to support the State of Texas HUB program. For additional information, please email ashley.chavez@teex.tamu.edu.

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