

UNT SYSTEM™

Agency 769 – UNT System Administration Fiscal 2024 Annual HUB Report Supplemental Letter

The University of North Texas System, Agency 769, manages the Historically Underutilized Business (HUB) Program for each of the entities under a shared services agreement. These agencies include: the University of North Texas (Agency 752); University of North Texas Health Science Center (Agency 763); University of North Texas at Dallas (Agency 773); and the UNT System Administration (Agency 769).

The UNT System submits the following information to supplement the FY 24 Annual HUB Report as evidence of our Good Faith Effort to locate and transact with HUBs and to exceed our HUB participation goals. Our outreach activities are summarized below.

- Conducted face-to-face and/or virtual meetings with vendors to discuss HUB certification, Mentor/Protégé Programs, and upcoming opportunities
- Worked directly with vendors to complete HUB certification process and to assist with the renewal process
- Attended events sponsored by local chambers of commerce and diversity advocacy groups
- Sponsored various events that included prospective HUB vendors and allowed for opportunities to match-make between Prime vendors and HUB vendors
- Attended numerous pre-solicitation meetings, evaluation committees, and selection interviews
- Managed Mentor-Protégé sponsorships, including quarterly meetings with Mentors and Protégés
- Utilized social media platform to promote opportunities: [UNTS HUB LinkedIn](https://www.linkedin.com/in/unt-system-historically-underutilized-business-program-693335250)
(<http://www.linkedin.com/in/unt-system-historically-underutilized-business-program-693335250>)

Our inreach activities include creation of an on campus community forum to connect departments with HUBs that participate in our on campus activities. Updated Procurement training material to include tips to help campus customers submit request for solicitations from HUB vendors.

If you have further questions regarding our Good Faith Efforts, please contact me.

Sincerely,



10/18/2024

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