

# Texas Workforce Commission

A Member of Texas Workforce Solutions

Bryan Daniel, Chairman  
Commissioner Representing  
the Public

Alberto Treviño III  
Commissioner Representing  
Labor

Joe Esparza  
Commissioner Representing  
Employers

Edward Serna  
Executive Director

April 12, 2024

The Texas Workforce Commission (TWC) submits this supplemental letter for the FY 2024 Semi-Annual Historically Underutilized Business (HUB) Report outlining the agency's "good faith efforts" and reaffirms its commitment to improving our HUB utilization.

## **Participated in Economic Opportunity Forums (EOFs)**

- Texas Association of African American Chambers of Commerce (TAAACC) Annual Conference on September 14-15, 2023.
- Houston Minority Supplier Development Council (HMSDC) Business Expo on October 11-12, 2023.
- Texas Department of Licensing & Regulation First Annual Breaking Boundaries HUB Expo on October 23, 2023.
- Bexar County Small, Minority, Women, & Veteran Business Owners (SMWVBO) Conference on December 6, 2023.
- Participated as a co-host in the Department of Motor Vehicles (DMV) Marketing for Success 10<sup>th</sup> Annual HUB Vendor Fair on April 4, 2024.

## **HUB Outreach and Other Activities**

- Reviewed planned construction, service, and technology projects anticipated to exceed \$90,000 to determine if there were HUB subcontracting opportunities.
- Participated in pre-bid and post award conferences to educate proposers and the awarded vendor about the HUB Subcontracting Plan (HSP) and Progress Assessment Report (PAR) requirements.
- Offered pre-bid courtesy HSP reviews to proposers, by request, for all solicitations with an HSP requirement.
- Conducted virtual meetings with HUB and Non-HUB vendors to provide an overview of HUB policies and subcontracting compliance.
- Educated both prime non-HUB and HUB vendors about TWC's Mentor-Protégé Program and identified potential Mentor Protégé pairs interested in doing business with the State.
- Focused our outreach efforts on vendors performing services in areas where TWC has not met goals during the past fiscal year. This included making a concentrated effort to meet these vendors at the HUB events we attended, notifying them of TWC contracting opportunities, and scheduling Teams meetings with them to discuss opportunities with TWC.
- Attended meetings of the HUB Discussion Work Group (comprised of other HUB Coordinators from Texas agencies and universities) to continue to gain knowledge on what other government entities are doing to increase their HUB participation, HUB rule updates, and HUB related topics.

TWC is dedicated to supporting Texas HUB Program goals to increase HUB participation opportunities in all procurement categories. If there are any comments/questions, please contact TWC HUB/Outreach Coordinator, Linda Alphonse at [Linda.Alphonse@twc.texas.gov](mailto:Linda.Alphonse@twc.texas.gov), or TWC Purchasing Director/HUB Coordinator, Sonya Bebley at [Sonya.Bebley@twc.texas.gov](mailto:Sonya.Bebley@twc.texas.gov).

Sincerely,

*Nicole Oria*

Nicole Oria, JD, CTCD, CTCM  
TWC Director of Procurement and Contract Services

cc: Edward Serna, Executive Director  
Randy Townsend, Deputy Executive Director

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