



# TEXAS JUVENILE JUSTICE DEPARTMENT

## 644 – Fiscal Year 2025 Semi-Annual HUB Report Supplemental Letter

The Texas Juvenile Justice Department (TJJD) recognizes the importance of the Historically Underutilized Business (HUB) Program. TJJD is committed to providing the maximum opportunity to Historically Underutilized Business through a good faith effort of effectively promoting economic opportunities to HUB businesses. TJJD is pleased to report the following activities that demonstrate our good faith effort for the period September 1, 2024 – February 28, 2025.

- Active member of the *HUB Discussion Workgroup* and *SACC/Purchasing Subcommittee*, actively participating in the ongoing monthly meetings, gaining knowledge of HUB rules, following pending legislative changes, participating in HUB events, and dissemination HUB information designed to increase HUB opportunity and participation.
- Participated in the Houston Minority Supplier Development Council Spot Bid fair on October 30-31, 2024. TJJD brought 14 bid opportunities to the HUB fair and awarded approximately \$120K to HUB vendors, accounting for half of the dollars spent with HUBs during the event.
- Attended the Texas CPA HUB Expo November 15, 2024 to engage with HUB panel discussions, learn more about vendor resources, and participate in business matchmaking sessions.
- The Agency prepares and distributes information on procurement procedures to HUBs in a manner that encourages participation in state contracts by all businesses, such as presenting about the HUB subcontracting plans during pre-proposal conferences.
- Meets with and provides direct, hands on, guidance to interested HUBs seeking information regarding opportunities with TJJD. For HUBs wanting additional assistance, we provide one-on-one information sessions related to participation in other statewide opportunities for HUB businesses.

The Texas Juvenile Justice Department supports the State of Texas HUB Program and will continue to be proactive in increasing HUB participation through good faith efforts. Should questions arise relating to this information, please contact Kellie Love, HUB Program Coordinator, at 254-218-2065 or email [kellie.love@tjjd.texas.gov](mailto:kellie.love@tjjd.texas.gov).

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