

## Agency 712 Supplemental Summary for FY 2025 Semi-Annual HUB Report

The Texas A&M Engineering Experiment Station (TEES) is the engineering service agency of the State of Texas. We partner with industries, communities, and academic institutions to solve problems to help improve the quality of life, promote economic development and enhance the educational systems of Texas. TEES is also committed to the broad utilization of Historically Underutilized Businesses (HUBs) in its procurement process.

TEES has been able to participate in six Economic Opportunity Forums including the “Doing Business Texas Style” Spot Bid Fair. Additional HUB promotion endeavors include participation in the quarterly meetings of the Texas Universities HUB Coordinators Alliance, the HUB Discussion Workgroup, and a monthly Texas A&M University System HUB Roundtable. TEES is also sponsoring a Mentor Protégé Agreement with other Texas A&M University System Members. We also continue to provide training to the researchers and staff in an effort to increase their awareness of and utilization of HUBs in the procurement of all goods and services. In addition to internal efforts to increase HUB utilization, we also work closely with HUB vendors to ensure that they are able to complete HUB subcontracting plans and submit bids electronically.

TEES is continuing two major initiatives that have proven successful over the last year. The first is reviewing all Amazon purchases for office, information technology, and book related items prior to placing orders. This process has diverted numerous Amazon orders to HUB vendors. The second is assigning commodity codes to all requisitions to give procurement staff the opportunity to align orders with available HUB vendors.

While we continue to actively research and pursue potential HUB vendors, TEES has few opportunities for Heavy Construction, Building Construction, Special Trade, and Professional Service contracts. As a research entity, TEES also experiences some unavailability in the areas of research/industrial laboratory equipment and supplies, as is evident by an average HUB response rate to bid requests of only 0.5%.

If you need additional information, please contact Ms. Mary Williams, Procurement Director and HUB Coordinator for TEES at (979) 458-8990 or e-mail at [me-williams@tamu.edu](mailto:me-williams@tamu.edu).



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