



Supplemental Summary Letter for FY2025 Annual HUB Report for Agency 739

Texas Tech University Health Sciences Center (TTUHSC) is committed to making good faith efforts to support, promote, and include Historically Underutilized Businesses (HUBs) in the procurement process and acquisition of goods and services for the institution.

As a healthcare and research institution, TTUHSC faces unique challenges in identifying qualified HUB vendors capable of fulfilling contracts for professional medical services and providing the specialized and major medical and laboratory equipment required by our clinical and pharmacy operations.

To meet these challenges, the TTUHSC HUB Office actively works to increase HUB engagement through a variety of initiatives. These include internal departmental training, vendor and purchasing training, mandatory HUB outreach and inclusion in all solicitations, and participation in outreach activities across the state. The HUB Office also maintains online outreach efforts, including attending HUB Discussion Work Group (HDWG) trainings and participating in virtual Summus/Staples Business Reviews.

FY 2025 Outreach Efforts Include:

- Staples Virtual Vendor Show
- El Paso, TX Inaugural HUB Vendor Expo
- TTU Business Expo
- HMSDC Expo

Creating HUB Awareness:

TTUHSC continues to support and collaborate with other state agencies and advocacy organizations, including the Texas Association of African American Chambers of Commerce (TAAACC) and the Texas Association of Mexican American Chambers of Commerce (TAMACC), through memorandums of cooperation. Our staff regularly attends HUB Discussion Work Group meetings, trainings, and teleconferences to stay informed and engaged.

HUB Vendor Assistance:

TTUHSC educates HUB vendors on how to respond effectively to solicitations and complete the required HUB Subcontracting Plan (HSP). We also distribute HUB vendor capability statements to internal departments to encourage increased HUB participation.

Additionally, the TTUHSC HUB Office sponsors Mentor-Protégé agreements with prime contractors to guide and support small business owners as they develop and grow in their ability to work with state agencies.