

Enterprise Zone Sample Spreadsheet

Taxpayer Name: ABC Company Inc.

Taxpayer Number: 11122233344

Enterprise Project Number: EPXXXX-XXXXXX-X

Job No.	Position Title	Employee Number	Employee Name	Hire Date	Term Date (If Applicable)	Reason for Non-Qualifying Employee
1	Line Worker	55623	John Doe	01/01/2015	N/A	Employee worked less than 1,820 hours.
2	Receptionist	55824	Mary Smith	01/01/2015	N/A	Employee teleworked and did not work at the qualified business site 50% of the time.
3	Accountant	56813	Robert James	03/08/2016	N/A	Employee teleworked and did not work at the qualified business site 50% of the time.
4	Security Guard	68419	Patricia Richardson	03/08/2016	N/A	Employee worked less than 1,820 hours.
5	Office Administrator	67948	Jimmy Rogers	02/01/2017	N/A	Employee teleworked and did not work at the qualified business site 50% of the time.