



a. T Code ■ **32610**

# State Criminal Costs and Fees

• **CITY QUARTERLY REPORT** - This report must be filed by the due date even if no payment is due.  
 An amount or a zero (0) MUST be entered on all lines for Columns 1 and 3.

c. City identification number ■	f. Report for quarter ending	g. ■	e. Due date of report
d. _____ City name and mailing address			h. IMPORTANT Blacken this box if your address has changed. Show changes by the preprinted information. → 1 <input type="checkbox"/>
		i. ■	j. ■

• See back for instructions.

**SECTION I: Reports for offenses committed**

	Column 1 <b>TOTAL COLLECTED</b> <small>(State court costs only) Dollars and cents</small>	Column 2 <b>SERVICE FEE</b> <small>(See instructions)</small>	Column 3 <b>AMOUNT DUE STATE</b> <small>(Col. 1 minus Col. 2)</small>
1. 01-01-04 Forward .....	\$ _____	_____	\$ _____
2. 09-01-01 --- 12-31-03 .....	_____	_____	_____
3. 08-31-99 --- 08-31-01 .....	_____	_____	_____
4. 09-01-97 --- 08-30-99 .....	_____	_____	_____
5. 09-01-91 --- 08-31-97 .....	_____	_____	_____
6. Jury Reimbursement Fee (JRF) .....	_____	_____	_____
7. Indigent Defense Fund (IDF) .....	_____	_____	_____
8. Moving Violation Fees (MVF) .....	_____	_____	_____
9. State Traffic Fine (STF) .....	_____	<b>(5%)</b>	_____

**SECTION II: As applicable**

10. Peace Officer Fees (Report 20% of fees from actions by state officers only.) .....	10. ■ \$ _____
11. Failure to Appear/Pay Fees (FTA) (Report \$20 of the administrative fee.) .....	11. ■ _____
12. Motor Carrier Weight Violations (MCW) (Report 50% of the fines collected.) .....	12. ■ _____
13. Time Payment Fees (TP) (Report 50% of the \$25 fee.) .....	13. ■ _____
14. Driving Records Fee (DRF) (Report 100% of fees collected.) .....	14. ■ _____
15. Judicial Support Fee (JS) .....	15. ■ _____
16. Truancy Prevention and Diversion Fund (TPD) .....	16. ■ _____
17. TOTAL DUE FOR THIS PERIOD (Total of Items 1 through 16 in Column 3.) .....	17. ■ \$ _____

**\*\*\* DO NOT DETACH \*\*\***

18. TOTAL AMOUNT DUE AND PAYABLE (Same as Item 17) ..... 18. ■ \$ \_\_\_\_\_

City name	k. ■	l. ■
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■ T Code    ■ City identification no.    ■ Period

For assistance call 1-800-531-5441, ext. 3-4276 or 512-463-4276.

Make the amount in Item 18 payable to:  
 State Comptroller

Mail to: Comptroller of Public Accounts  
 P.O. Box 149361  
 Austin, TX 78714-9361

I, (type or print name) _____ certify that the information above is true as shown in the records of the treasury of the city named.	
<b>sign here</b> →	
Title	Date
Phone number (Area code and number)	

## Instructions for Completing State Criminal Costs and Fees Report

***This report must be filed by the due date even if no payment is due.  
An amount or a zero (0) must be entered on all lines for Columns 1 and 3.***

**Column 2** - A service fee may be taken **only** when the payment is postmarked by the due date. A ten (10) percent service fee applies to Items 1-8. A five (5) percent service fee applies to Item 9 - State Traffic Fine.

**Section I (Items 1-5)** - Report in a "lump sum" amount the total court costs collected, based on the date of the offense. Collections will be distributed to the various court costs in effect during each of these periods, based on historical data for that specific time period. *Note: Peace Officer Fees, FTA, MVF and Time Payment Fees should be reported where indicated.*

**Item 6 - Jury Reimbursement Fee (JRF)** - A \$4 court cost assessed on convictions of all offenses except pedestrian or parking of a motor vehicle (Code of Criminal Procedure, Art. 102.0045, effective Sept. 1, 2005).

**Item 7 - Indigent Defense Fund (IDF)** - A \$2 court cost assessed on convictions of all offenses except pedestrian or parking of a motor vehicle (Local Government Code, Section 133.107, effective Jan. 1, 2008).

**Item 8 - Moving Violation Fees (MVF)** - For offenses committed on or after Jan. 1, 2010 only. A \$0.10 court cost is assessed on conviction of moving violations (Code of Criminal Procedure, Art. 102.022).

**Item 9 - State Traffic Fine (STF)** - A \$30 court cost shall be assessed on the conviction of any offense under Transportation Code Title 7, Subtitle C "Rules of the Road" (Transportation Code, Section 542.4031). *Note: State parking and pedestrian violations are included. A five (5) percent service fee is allowed on this fund.*

**Section II: As applicable**

**Item 10 - Peace Officer Fees** - Report 20 percent for actions by state officers only (Code of Criminal Procedure, Art. 102.011).

**Item 11 - Failure to Appear/Pay Fee (FTA)** - A \$30 administrative fee shall be assessed on a failure to appear or satisfy a judgment for certain violations (Transportation Code, Section 706.002) only if a city has contracted with the Department of Public Safety. Two-thirds (\$20) is sent to the state. One-third (\$10) is retained locally.

**Item 12 - Motor Carrier Weight Violations (MCW)** - Remit 50 percent of the fines collected on violations of Transportation Code, Section 621.506. Only the fines for Over Allowed Gross Weight single axle, tandem axle or gross weight and Over Allowed Gross Weight-Zoned violations should be reported. For offenses committed on or after Sept. 1, 1999, which occurred within 20 miles of an international border, the entire fine shall be deposited in the municipal or county treasury for the purpose of road maintenance.

**Item 13 - Time Payment Fees (TP)** - Report 50 percent of any portion of the \$25 fee collected from a person who pays any part of a fine, court cost or restitution on or after the 31st day after the date on which a judgment is entered assessing the fine, court cost or restitution (Local Government Code, Section 133.103).

**Item 14 - Driving Record Fees (DRF)** - Remit fee assessed by the judge when he orders a driving record from DPS for deferred disposition cases (Code of Criminal Procedure, Art. 45.0511 c-1).

**Item 15 - Judicial Support Fees (JS)** - A \$6 court cost assessed on convictions of all offenses except pedestrian or parking of a motor vehicle. Local jurisdiction retains \$0.60 of each fee and remits \$5.40 to the state (Local Government Code, Section 133.105). *Note: For offenses Dec. 1, 2005 through Dec. 31, 2007, only \$4 assessed on convictions.*

**Item 16 - Truancy Prevention and Diversion Fund (TPD)** - A \$2 court cost assessed on convictions of all offenses except pedestrian or parking of a motor vehicle. Local jurisdiction may retain 50% of funds collected for purpose of operating or establishing a juvenile case manager program. (Code of Criminal Procedure Art. 102.015)

***Please complete and sign this report and enter a telephone number that  
can be called if additional information is necessary.***