

Application for Property Tax Abatement Exemption

Appraisal District's Name

Phone (area code and number)

Address

City

State

Zip Code

GENERAL INSTRUCTIONS: This application is for use in claiming property tax exemptions pursuant to Tax Code Section 11.28. A property owner who has established a tax abatement agreement under Tax Code Chapter 312, Property Redevelopment and Tax Abatement Act is entitled to exemption from taxation by an incorporated city or town or other taxing unit of all or part of the value of the property as provided by the agreement.

FILING INSTRUCTIONS: You must furnish all information and documentation required by this application so that the chief appraiser is able to determine whether the statutory qualifications for the exemption have been met. This document and all supporting documentation must be filed with the appraisal district office in each county in which the property is located. Do not file this document with the Texas Comptroller of Public Accounts. A directory with contact information for appraisal district offices may be found on the Comptroller's website.

APPLICATION DEADLINES: You must file the completed application with all required documentation beginning Jan. 1 and no later than April 30 of the year for which you are requesting an exemption.

ANNUAL APPLICATION REQUIRED: You must apply for this exemption each year you claim entitlement to the exemption. If you previously applied and nothing has changed, and/or your agreement(s) were not modified, you are not required to attach copies of the agreement(s).

OTHER IMPORTANT INFORMATION

Pursuant to Tax Code Section 11.45, after considering this application and all relevant information, the chief appraiser may request additional information from you. You must provide the additional information within 30 days of the request or the application is denied. For good cause shown, the chief appraiser may extend the deadline for furnishing the additional information by written order for a single period not to exceed 15 days.

State the Year for Which You are Applying

Tax Year

STEP 1: Ownership Information

Name of Property Owner

Mailing Address

City

State

ZIP Code

Phone (area code and number)

Property Owner is a(n) (check one):

Individual

Partnership

Corporation

Other (specify): _____

STEP 2: Applicant Information

Name of Person Preparing this Application

Title

Driver's License, Personal I.D. Certificate
or Social Security Number*

If this application is for property owned by a charitable organization with a federal tax identification number, that number may be provided in lieu of a driver's license number, personal identification certificate number or social security number:

* Pursuant to Tax Code Section 11.48(a), a driver's license, personal I.D. certificate or social security number provided in an application for an exemption filed with a chief appraiser is confidential and not open to public inspection. The information may not be disclosed to anyone other than an employee of the appraisal office who appraises property, except as authorized by Tax Code Section 11.48(b).

STEP 3: Property Information

Address _____ City _____ State _____ Zip Code _____

Legal Description (if known) _____ Appraisal District Number (if known) _____

STEP 4: Taxing Units that have Agreed to Abate Taxes

For each taxing unit identified, attach copies of abatement agreements unless you previously applied for and were granted the abatement and no changes have occurred and/or the agreement(s) were not modified.

STEP 5: Questions About the Abatement(s)

1. Is this a continuation of an existing abatement agreement? Yes No

Are the terms and duration of each taxing unit's agreement different or identical? Different Identical

If different, please copy this form for each taxing unit and complete Step 5 for each unit. In the area where you listed the taxing units, please circle the taxing unit that you are summarizing.

If identical, please describe the nature of the abatement agreements for this year by completing the following:

Lump sum exemption of \$ _____

Percentage exemption of _____ %

Other (Attach a statement describing the method of calculating abatement. Provide dollar value to be exempted this year.)

2. Does the agreement abate taxes on personal property? Yes No

3. Are you in compliance with the agreement? Yes No

If no, attach a statement explaining the reason for non-compliance.

STEP 6: Certification and Signature

By signing this application, you certify that the information provided in this application is true and correct to the best of your knowledge and belief.

print here ➔

Print Name _____ Title _____

sign here ➔

Authorized Signature _____ Date _____

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Penal Code Section 37.10.