

# Application for September 1 Inventory Appraisal

**CONFIDENTIAL**

**GENERAL INSTRUCTIONS:** A business may use this form to request Sept. 1 appraisal for tax purposes. Sept. 1 appraisal means your inventory value for a tax year is determined not as of Jan. 1 of that year, but as of Sept. 1 of the preceding year. The last day for filing the form is July 31. If you file it after July 31, Sept. 1 appraisal will be delayed a year. Be sure to fill out the form completely.

**FILING INSTRUCTIONS:** This document and all supporting documentation must be filed with the appraisal district office in the county in which the property is taxable. Do not file this document with the Texas Comptroller of Public Accounts. A directory with contact information for appraisal district offices may be found on the Comptroller's website.

State the year for which you are applying for Sept. 1 inventory appraisal.

\_\_\_\_\_  
Tax Year

**STEP 1: Owner's Name and Address**

\_\_\_\_\_  
Owner's Name

\_\_\_\_\_  
Current Mailing Address (number and street)

\_\_\_\_\_  
Account Number

\_\_\_\_\_  
City, State, ZIP Code

\_\_\_\_\_  
Phone (area code and number)

**STEP 2: Description of Inventory**

Location (if different from above)

\_\_\_\_\_

General Description of Items:

**STEP 3: Sign and Date the Form**

**print here** → \_\_\_\_\_

**sign here** → \_\_\_\_\_

\_\_\_\_\_  
Date