

Appointment of Agent(s) for Binding Arbitration

Form 50-791

GENERAL INFORMATION: This form is for a property owner to designate and authorize an agent and optional alternate agent for binding arbitration proceedings.

FILING INSTRUCTIONS: This form must be filed with Comptroller Form AP-219 at the appraisal district office in the county in which the property is located. **Do not file this document with the Texas Comptroller of Public Accounts.**

SECTION 1: Property Owner Information

Property Owner Name

Phone Number (area code and number)

Email Address**

SECTION 2: Individual Authorized to Complete this Form (if property owner is not an individual)

Authority: Power of Attorney Business Owner/Employee Officer/Partner Board Chair/Director Other: _____

Name of Authorized Individual

Phone Number (area code and number)

Email Address**

Mailing Address, City, State, Zip Code

SECTION 3: Property Subject to Arbitration

Physical Address (street address), City, State, Zip Code

Appraisal District Account Number

Appraisal District Account Number (if contiguous)

Appraisal District Account Number (if contiguous)

For additional contiguous tracts of land, attach additional sheets as needed.

SECTION 4: Owner's Designated Binding Arbitration Agent

Attorney Real Estate Broker or Agent Real Estate Appraiser Property Tax Consultant Certified Public Accountant

Name of Agent

License, Certification or Registration Number

Phone Number (area code and number)

Email Address**

SECTION 5: Owner's Designated Alternate Binding Arbitration Agent (optional)

Attorney Real Estate Broker or Agent Real Estate Appraiser Property Tax Consultant Certified Public Accountant

Name of Agent

License, Certification or Registration Number

Phone Number (area code and number)

Email Address**

SECTION 6: Certification and Signature

Only the property owner identified in section 1 or the authorized individual identified in section 2 is permitted to complete and sign this section.

I, _____, hereby designate the individual(s) identified in sections 4 and 5, as applicable, as the
Printed Name of Property Owner or Authorized Individual

property owner's agent in binding arbitration for the property identified in section 1 to:

- 1) Sign and file the *Request for Binding Arbitration*, Form AP-219, to start the binding arbitration;
- 2) Receive and send communications regarding the arbitration;
- 3) Negotiate with the appraisal district to try to settle the case before the arbitration hearing and execute a resulting settlement agreement;
- 4) Withdraw a request for binding arbitration; and
- 5) Appear and represent the property owner at the binding arbitration hearing.

**sign
here** 

Property Owner or Authorized Individual Signature

Date

** An email address of a member of the public could be confidential under Government Code Section 552.137; however, by including the email address on this form, you are affirmatively consenting to its release under the Public Information Act.

Important Information

GENERAL INFORMATION

This form is for a property owner to designate and authorize an agent and an optional alternate agent for binding arbitration proceedings regarding the owner's property. Individuals who may represent a property owner in an arbitration proceeding are limited to:

- Texas licensed attorneys;
- real estate brokers or sales agents;
- real estate appraisers;
- property tax consultants; or
- certified public accountants.

This form must be submitted for each request for arbitration for which an owner is represented. No more than one agent designation form is permitted per arbitration and submission of a subsequent form revokes any prior designation.

FILING INSTRUCTIONS

This form must be filed with Comptroller Form AP-219, Request for Binding Arbitration, at the appraisal district office in the county in which the property is located. **Do not file this document with the Texas Comptroller of Public Accounts.** A directory with contact information for appraisal district offices is on the Comptroller's website.

EXPIRATION

An agent designation remains in effect for three years from the signature date on the form, unless and until the designation is revoked in writing. Only written notice to the agent and alternate agent at their last known addresses (as provided in this form) can revoke the designation.

NOTICE TO AGENTS

The contents of this form shall not be changed or otherwise altered in any way after the owner or authorized individual signs it. In submitting this form and/or undertaking representation of the property owner in any binding arbitration pursuant to this designation, the agent certifies that he or she is acting as a fiduciary and agrees to undertake those duties as authorized, and that before the request for binding arbitration was filed:

- a copy of the specific appraisal review board (ARB) order being appealed to which this designation applies was provided to the property owner; and
- the property owner knowingly authorized the agent's filing of the request for binding arbitration and/or representation of the property owner in arbitration for that specific ARB order.

Consult Tax Code Chapter 41A and Comptroller Rules 9.4251 – 9.4266 for additional information regarding binding arbitration for property tax matters in Texas.