

Tax Increment Finance (TIF) Registry

New Tax Increment Reinvestment Zone

PLEASE PRINT OR TYPE, DO NOT WRITE IN SHADED AREAS.

Please fill out the complete form and attach other documentation (See *Instructions on page 2.*)

STEP 1: Contact Information

City County
 Name of designating taxing unit _____

Contact Person _____ Title _____

Current Mailing Address (*number and street*) _____

City _____ County _____ ZIP Code _____

Phone (*xxx-xxx-xxxx*) _____ Fax Number (*xxx-xxx-xxxx*) _____

E-mail Address _____

STEP 2: Tax Increment Reinvestment Zone Information

1. Name of the tax increment reinvestment zone (TIRZ): _____

DO NOT USE ORDINANCE OR RESOLUTION NUMBERS FOR ZONE NAME

2. Included documentation attached to this form (*All documents below are REQUIRED to be attached for a complete submission.*):

Ordinance/Order Creating TIRZ Project Plan Financing Plan GPS Coordinates Document

3. The zone's effective creation date (*MM/DD/YYYY*): _____

4. The zone's termination date (*MM/DD/YYYY*): _____

5. Size of the zone in acres (*please provide a description of the zone boundaries in attached documentation*): ... _____

6. Type(s) of property that are currently in this zone (*check only one box*):

Industrial/Commercial Residential Both (*industrial/commercial and residential*)

7. Types of improvement projects planned (Check all that apply):

Public Projects

- Public Buildings and Facilities
- Roadwork
- Water/Sewer and Drainage
- Parks
- Other Infrastructure: _____

Other Projects

- Facade Renovation
- Parking
- Historical Preservation
- Transit
- Affordable Housing
- Economic Development
- Other: _____

8. Tax increment base (in whole dollars. No decimals):

9. List all participating taxing units and agreed upon tax increments (see instructions below):

Taxing Unit	Tax Increment Percentage	Dates Tax Increment is in Effect

STEP 3: Authorized User Name of Person Completing Form

By typing my name below, I certify under penalty of perjury that I am authorized to execute this instrument and the information provided herein is true and correct to the best of my knowledge and belief.

Authorized User Name
Title
Date

Instructions

State Law (Section Sec. 311.019, Tax Code) requires the **municipality or county that designates a reinvestment zone** or approves a project plan or reinvestment zone financing plan to deliver to the Comptroller **before April 1 of the year following the year in which the zone is designated** a report of the project plan and the reinvestment zone financing plan to be included in the central registry. This form and a copy of the plans designating the zone must be submitted to the Texas Comptroller of Public Accounts at the address below:

Comptroller of Public Accounts
Data Analysis and Transparency Division
Post Office Box 13528
Austin, Texas 78711-3528

For assistance or to request additional forms, call toll free, 1-800-531-5441 ext. 3-4679. You may also obtain additional forms at comptroller.texas.gov/economy/local/ch311/reporting.php. From a Telecommunication Device for the Deaf (TDD), call 1-800-248-4099 or 512/463-4621.

Step 1: Contact Information

This provides the Comptroller information on the entity initiating the tax increment reinvestment zone and a contact person. If your entity did not designate a new tax increment reinvestment zone in your taxing area, you do NOT need to submit this form.

Step 2: Tax Increment Reinvestment Zone Information

Q.1 - Please include the reinvestment zone name listed in the ordinance or resolution creating the zone. TIRZ name MUST be formatted in this manner: City Name, TIRZ Name & Number such as City of Levelland TIRZ #1, City of Weimar Sunset TIRZ.

Q.2 - Indicate the documentation included with the form. If the documentation is not complete, please attach a copy of the form to the missing documentation and submit it when the documentation is available.

Q.3-Q.6 - Include the zone's effective date, termination date, size in acreage, and types of property within the zone.

Q.7 - If the listed types of improvement do not fit the project plan, check other and include the type of improvement.

Q.8 - Include the tax increment base of all the property in the zone based on the value at the time of the zone's effective date. NO property can be valued at \$0 other than property owned by the local taxing unit.

Q.9 - List all the parties participating in the tax increment reinvestment zone including the lead taxing unit (unit creating the TIRZ), the percentage of tax increment they are dedicating into the TIF Fund and the dates this tax increment is in effect (Year - Year).