

Notice of Arbitration Withdrawal

A property owner or agent may withdraw a request for arbitration only by written notice.

When using this form to submit a withdrawal of a request for arbitration, the property owner or agent completes the top section and sends the form to the Comptroller's office, the appraisal district and the arbitrator. If an arbitrator does not dispute the hearing date, the Comptroller's office will consider the date received and the listed hearing date when processing the withdrawal.

Date: _____
(mm/dd/yyyy)

Arbitration Number: _____
(11 digit arbitration number, example 10114000001)

I, _____,
(Printed name of owner or agent as it appears on the arbitration request)

listed above do hereby submit a withdrawal of my request to have an arbitration hearing.

I further state one of the following:

- No hearing date has been set.
or
 The first scheduled hearing is/was set for _____.

I understand that failure to comply with the provisions of Comptroller Rule 9.804 could result in a claim by the arbitrator for a fee. I also understand that if the arbitrator disputes the first scheduled hearing date listed and submits evidence, the withdrawal could be considered untimely withdrawn if a different date for the first hearing is substantiated by the arbitrator.

**sign
here** ▶

Signature of Owner or Agent

Note, if you make a false statement on this form, you could be found guilty of a Class A misdemeanor or a state jail felony under Penal Code Section 37.10.

Arbitrator Dispute

Printed Name of Arbitrator

Taxpayer ID of Arbitrator

- I dispute the above stated hearing date and submit the attached evidence with this form to verify the initial hearing date for this arbitration is/was
for the date of _____.
(mm/dd/yyyy)

**sign
here** ▶

Signature of Arbitrator

Date

If an arbitrator wishes to dispute the first scheduled hearing date provided by the property owner or agent, the arbitrator shall complete the bottom portion of the form and submit evidence to the Comptroller's office within three days of receipt. The Comptroller's office will notify all parties of any disputes.

The Comptroller's email address is ptad.cpa@cpa.texas.gov and fax number is 512-463-8354. If you have any questions regarding this form contact the Comptroller's office at 800-252-9121 (select 2 from the menu and then press 1).

Note, if you make a false statement on this form, you could be found guilty of a Class A misdemeanor or a state jail felony under Penal Code Section 37.10.