

DOCUMENT NO. (CPA USE ONLY)

Witness Fee Claim TEX. CODE CRIM. PROC. ANN. art. 35.27

AGY	PCA	AY	COBJ	FUND	AMOUNT (CPA USE ONLY)	APPROVED BY (CPA USE ONLY)
241	00331		7224	0001		

I, _____, do certify that the below claim and accompanying certificate detailing expenses of the named witness is in my opinion correct, and all laws now in force relative to this claim have been complied with. I approve the claim subject to the approval of the State Comptroller.

I further certify that I have not allowed fees to more than one character witness summoned by the defendant when summoned under provisions of TEX. CODE CRIM.PROC. ANN. Ch. 16 (1966). This case was set for trial on _____ and was continued until _____.

DATE _____ RELEASED DATE _____
 _____ Judicial District of Texas OR County Judge of _____ County

JUDGE'S SIGNATURE
 Witness name and mailing address (Please type)

Filed with the County/District Clerk on _____ DATE

CLERK SIGNATURE

Clerk of _____ District Court, _____ County

Mail completed form to: **COMPTROLLER JUDICIARY**, P.O. Box 13528, Austin, TX 78711-3528. Contact: 1-800-531-5441, ext. 6-5985.

***** PLEASE REFER TO THE BACK OF THIS FORM FOR THE APPROPRIATE MILEAGE RATES *****

I, _____, a witness in the below case, swear that in obedience to a written request, or subpoena, or summons from prosecuting attorney court, which was received by me in _____ County, I was in attendance in court. I did did not furnish a personal automobile. I made _____ round trips. Reimbursement requested at _____ cents per mile totals \$ _____.

Mileage claimed	(Print city, state)	(Print county)	(Print city, state)	(Print county)
_____	_____	_____	_____	_____

MILES BY HIGHWAY FROM _____ in _____ County TO _____ in _____ County

I further swear that the above statement is correct: the services were performed as stated: the miles charged have been actually traveled; and no part of this claim has been paid except as shown. I was summoned as stated. I further swear that I am a bonafide resident of _____ County, in _____ STATE. My residence there is permanent and I have not established a temporary residence in order to obtain mileage and per diem as a witness. Witness social security number: _____ - _____ - _____.

sign here
 WITNESS SIGNATURE

Subscribed and sworn to before me on _____ DATE
 sign here
 NOTARY SIGNATURE

Defendant	Case number	Type of case <input type="checkbox"/> MISDEMEANOR <input type="checkbox"/> FELONY	Was this a change of venue? <input type="checkbox"/> YES <input type="checkbox"/> NO
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WITNESS EXPENSES, (Please enter meals and lodging for each date. Additional dates can be entered on reverse.)

DAILY EXPENSES FOR MEALS AND LODGING			
DATE	MEALS	LODGING	
			Total miles _____ @ _____ ¢ per mile.....
			Parking total (Receipts required)
			Taxi and or rental car total (Receipts required).....
			Bus, train, or air total (Receipts required).....
			Meals total
			Lodging total
TOTALS FROM ABOVE			GRAND TOTAL OF EXPENSES CLAIMED
TOTALS FROM BACK			TOTAL AMOUNT DUE WITNESS
GRAND TOTALS FOR MEALS AND LODGING			TOTAL AMOUNT DUE COUNTY

(SECTION BELOW MUST BE COMPLETED IF COUNTY IS DUE MONEY.)

I, _____, certify that _____ COUNTY IS DUE \$ _____ amount toward my expenses and request that those amounts be paid to them. County address _____
 County vendor identification number _____

County contact	Phone (Area code and number)
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JUDGE

WITNESS / COUNTY

Witness Fee Claim Continuation

DOCUMENT NO

WITNESS NAME	

MILEAGE RATES

Period	Rate
01-01-18 thru 12-31-18	54.5¢ per mile
Beginning 01-01-19	58¢ per mile

WITNESS EXPENSES, *(Please enter meals and lodging for each date.)*

Daily Expenses for Meals and Lodging		
Date	Meals	Lodging
TOTALS <i>(FOR THIS PAGE ONLY)</i>		

Comments / explanation *(optional)*
