

## Settlements or Judgments Coding Block Form

Settlement and judgment payments are processed using a special fund or General Revenue (GR) Dedicated account when one is available. Please complete the coding block information that will be used for processing a journal voucher to transfer the fund cash for payment of the Settlement or Judgment against your agency. (A copy of the voucher will be sent to you via mail.)

**Style of Suit:** \_\_\_\_\_  
(Name of Plaintiff vs. Agency Name)

**Amount:** \_\_\_\_\_

**Agency No:** \_\_\_\_\_

**Fund No:** \_\_\_\_\_

**Appropriation Year (AY):** \_\_\_\_\_

**Note:** Enter the AY in which the settlement was finalized by the OAG or the judgment was signed by the judge.

**PCA:** \_\_\_\_\_

**Appropriation No:** \_\_\_\_\_

Complete the following **only** if GR (Fund 0001) should be used to process payment of your claim.

**Reason for use of Fund 0001:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
**Agency Representative Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Print Name of Agency Representative**

\_\_\_\_\_  
**Phone Number**

Return by fax to (512) 463-2138.

If you have any questions concerning this form, contact the Comptroller's office at (512) 463-4724.