

GAAP Fund (D24 Profile) Request

This form is used by state agencies to submit a request for establishing a new GAAP Fund (D24).

GAAP fund numbers are centrally defined on the GAAP Fund Profile (D24). The GAAP Fund Profile (D24) screen consolidates funds from the Fund Profile (D23) for generally accepted accounting principles (GAAP) reporting purposes.

NOTE: All fields are required. If any field is left blank or required documentation is not submitted, the financial reporting section will not be able to proceed with setting up the new GAAP fund.

Date: _____

Requestor's Contact Information
Agency number: _____ Agency name: _____
Contact Name/Title: _____
Phone number: _____ Email: _____

Requested GAAP Fund (D24) Information
Description of activity:
Legal source allowing the activity:
Appropriated Fund: _____
Expected Fund Type: _____
What is the estimated dollar amount of the described activity? \$ _____
Required: A valid trust agreement must also be submitted for fund types 10, 18 or 20 with this request. See GASB Statement No. 84, <i>Fiduciary Activities</i> for more information. <p style="text-align: center;">To submit your GAAP Fund (D24) Request, email this completed form and all applicable supporting documentation to your assigned financial reporting analyst.</p>

FOR FINANCIAL REPORTING SECTION USE ONLY
Number Assigned to GAAP Fund (D24): _____
Name Assigned to GAAP Fund (D24): _____
CAFR File ID Assigned: _____
Financial Reporting Analyst: _____
Date Completed: _____