


# Texas Housing Development Credit Registration

<b>Part A – Development Information</b>	<p>1. Name of housing development as shown on the Texas Department of Housing and Community Affairs (TDHCA) Allocation Certificate _____</p> <p>2. Housing development address (street name and number) _____</p> <p>City _____ State <b>TX</b> ZIP code _____ County _____</p> <p>3. TDHCA application ID from the allocation certificate ..... _____</p> <p>4. Total number of applicants for this housing development ..... _____</p> <p>5. Total State Housing Tax Credit Amount from the TDHCA allocation certificate..... _____</p> <p>6. Total number of units for this housing development from the TDHCA allocation certificate..... _____</p>																												
<b>Part B – Applicant Information (Attach additional sheets as needed.)</b>	<p>7. Texas Taxpayer Number assigned to the applicant entered in Item 9..... _____</p> <p>8. Federal Employer Identification Number (FEIN), if any, assigned to the applicant entered in Item 9 ..... _____</p> <p>9. Legal name of applicant (taxable entity with direct or indirect interest) _____</p> <p>10. Mailing address (street name and street number, P.O. Box or rural route and box number) _____</p> <p>City _____ State _____ ZIP code _____ County _____</p> <p>11. Applicant phone number (area code and number) ..... _____</p> <p>12. Applicant credit amount ..... _____</p> <p>13. Contact person name _____ Phone _____ Email _____</p> <p>14. Applicant entity type (required for entities not formed with the Texas Secretary of State)</p> <table style="width: 100%; border: none;"> <tr> <td><input type="checkbox"/> Profit Corporation (CF)</td> <td><input type="checkbox"/> Business Association (AC, AB)</td> <td><input type="checkbox"/> General Partnership (PB, PI)</td> <td><input type="checkbox"/> Professional Corporation (CU)</td> </tr> <tr> <td><input type="checkbox"/> Limited Partnership (PF)</td> <td><input type="checkbox"/> Bank</td> <td><input type="checkbox"/> Joint Venture (PW, PV)</td> <td><input type="checkbox"/> Nonprofit Corporation (CM)</td> </tr> <tr> <td><input type="checkbox"/> Joint Stock Company (SF)</td> <td><input type="checkbox"/> Real Estate Investment Trust (TI)</td> <td><input type="checkbox"/> Trust (TR)</td> <td><input type="checkbox"/> Limited Liability Company (CI)</td> </tr> <tr> <td><input type="checkbox"/> Professional Association (AF)</td> <td><input type="checkbox"/> Holding Company (HF)</td> <td><input type="checkbox"/> Texas Insurance Corporation (CR)</td> <td><input type="checkbox"/> Other (<i>explain</i>) _____</td> </tr> <tr> <td><input type="checkbox"/> Foreign Insurance Corporation (CS)</td> <td><input type="checkbox"/> NAIC # _____</td> <td></td> <td></td> </tr> </table> <p>15. If your business is a foreign entity, enter the state or country of formation and home state file number or Texas Secretary of State file number and date.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 25%;">State/country of formation</td> <td style="width: 25%;">Home state file number</td> <td style="width: 25%;">Texas Secretary of State file number</td> <td style="width: 25%;">File date</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> </table>	<input type="checkbox"/> Profit Corporation (CF)	<input type="checkbox"/> Business Association (AC, AB)	<input type="checkbox"/> General Partnership (PB, PI)	<input type="checkbox"/> Professional Corporation (CU)	<input type="checkbox"/> Limited Partnership (PF)	<input type="checkbox"/> Bank	<input type="checkbox"/> Joint Venture (PW, PV)	<input type="checkbox"/> Nonprofit Corporation (CM)	<input type="checkbox"/> Joint Stock Company (SF)	<input type="checkbox"/> Real Estate Investment Trust (TI)	<input type="checkbox"/> Trust (TR)	<input type="checkbox"/> Limited Liability Company (CI)	<input type="checkbox"/> Professional Association (AF)	<input type="checkbox"/> Holding Company (HF)	<input type="checkbox"/> Texas Insurance Corporation (CR)	<input type="checkbox"/> Other ( <i>explain</i> ) _____	<input type="checkbox"/> Foreign Insurance Corporation (CS)	<input type="checkbox"/> NAIC # _____			State/country of formation	Home state file number	Texas Secretary of State file number	File date	_____	_____	_____	_____
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<b>Part C – Signature</b>	<p>16. As the credit applicant for the above-listed development, or the duly authorized representative thereof, I hereby attest that all information provided is true and correct to the best of my knowledge and belief. I understand that providing false statements or information may subject me to legal action.</p> <p>Name of partner, officer or authorized agent _____ Title of partner, officer or authorized agent _____</p> <p>Signature of partner, officer or authorized agent _____ Date of signature _____</p> <p style="margin-left: 20px;">  <span style="margin-left: 100px;">Month</span> <span style="margin-left: 20px;">Day</span> <span style="margin-left: 20px;">Year</span> </p>																												

Mail the completed registration form(s) for each applicant with the TDHCA Allocation Certificate and the Certificates of Occupancy to:

Texas Comptroller of Public Accounts  
 P.O. Box 149348  
 Austin, TX 78714-9348

Information about the housing development credit is available online at [www.comptroller.texas.gov/taxes/franchise/housing-dev-credit.php](http://www.comptroller.texas.gov/taxes/franchise/housing-dev-credit.php).

## Instructions for Completing the Texas Housing Development Credit Registration

### General Information

To establish a housing development credit and receive a Housing Development Credit Certificate, this form must be submitted to the Comptroller's office on or after Jan. 1, 2025, along with the following documents:

- Allocation Certificate issued by the Texas Department of Housing and Community Affairs (TDHCA), and
- Certificates of Occupancy from the local jurisdiction for all units in the housing development.

The housing development credit cannot be claimed until the development is placed in service. A development is placed in service when all buildings within the development have certificates of occupancy.

If the certificates of occupancy are not submitted with this application, use Certificate of Occupancy Submission Statement (Form 05-824) to submit them when they all are available.

### Housing Development Information

- Item 1.** Enter the name of the housing development as recorded on the TDHCA allocation certificate.
- Item 2.** Development address must be in Texas.
- Item 3.** Enter the TDHCA Application ID Number from the TDHCA allocation certificate.
- Item 4.** Number of Applicants as shown on the Allocation Certificate issued by the TDHCA. If there is more than one applicant, a separate registration must be completed for each applicant and all registrations must be submitted together.

### Applicant Information

- Item 7.** List any current or past Texas taxpayer number for reporting taxes or fees to the Comptroller of Public Accounts.
- Item 8.** Federal employer identification number for reporting federal income taxes issued by the Internal Revenue Service.
- Item 9.** Enter legal name of the applicant for this credit. Must be the same as the TDHCA Development Owner/Taxable Entity.
- Item 12.** Enter the portion of the total credit amount listed in item 5 that will be claimed by this applicant. If only one applicant, the amount on this line will equal item 5. If more than one applicant, the amount on this line will be the sum of item 5 from all submitted forms.
- Item 15.** File numbers are issued by the Texas Secretary of State when a Texas entity files a certificate of formation or when an entity formed outside of Texas registers to transact business in Texas.

### Signature

- Item 16.** Sign and date the application.

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