

**Technical Assistance
Service Request Form**
Form# 50-855



Public Entity Name

Telephone

Contact Person

Title

Email Address

County

Street Address

City

State

ZIP Code

Mailing Address

City

State

ZIP Code

Description of Technical Assistance Needs

Technical Assistance Eligibility

The State Energy Conservation Office (SECO) provides free technical assistance for existing public facilities and infrastructure. Eligible entities include municipal and county governments, public school districts, county hospitals, port authorities, major airports, public water authorities and municipally owned utilities. Leased or rented facilities and infrastructure are not eligible for this service.

Principles of Agreement

By submitting this request form, the entity listed above must agree to:

- select a contact person to work with SECO and its designated contractor to establish an energy policy and set realistic energy efficiency goals;
- allow SECO's designated contractor to provide walk-through assessments of selected facilities;
- schedule a time for SECO's designated contractor to make a presentation on the assessment findings to key decision-makers; and
- allow SECO to post portions of this report on its website

Additional Questions

Has this organization used SECO's technical assistance or PEA services in the past?

Yes No

Is the primary contact familiar with SECO's LoanSTAR revolving loan program?

Yes No

Has this organization used SECO's LoanSTAR revolving loan program in the past?

Yes No

Signature

This agreement must be signed by your organization's chief executive officer or other signing authority.

Signature

Date

Print Name

Title

Submit completed forms to SECO at Stephen.Ross@cpa.texas.gov

or by mail to: State Energy Conservation Office

**Attn: Stephen Ross
111 E. 17th Street
Austin, TX 78711-1440**