



**SECO**  
State Energy Conservation Office

## Local Government Energy Reporting Form

### SECTION 1: Reporting Entity Information

\* Entity name:

\* Entity type:

- Municipality
- County
- State agency
- Higher education
- Other (please specify)

\* Contact Information

City:

ZIP Code:

County:

Contact name:

Contact's title:

Contact's email address:

Contact's phone number:

### SECTION 2: Reduction Goal

\* As mandated by Health and Safety Code §388.005(c) has your entity established a goal to reduce electrical consumption by at least 5 percent each year for 10 years beginning Sept. 1, 2011?

Yes

No

### SECTION 3: Reporting Period

\* Twelve-month reporting period

Start (MM/DD/YYYY):

End (MM/DD/YYYY):

### SECTION 4: Electricity Consumption Period

Enter annual electrical usage in kWh for the reporting period indicated above.

Buildings (kWh):

Buildings gross square  
footage:

Traffic lighting (kWh):

Number of traffic lights:

Street lighting (kWh):

Number of street lights:

Water (pumps) facilities  
(kWh):

Number of water  
customers served:

Wastewater facilities  
(kWh):

Number of wastewater  
customers served:

**REQUIRED: Total electricity consumption (kWh):**

### SECTION 5: Natural Gas Consumption Data (optional)

Enter annual natural gas consumption for the reporting period indicated above.

Unit of measure (CCF,  
BTU, Therms):

Buildings:

Water (pumps) facilities:

Wastewater facilities:

Other:

**Total natural gas  
consumption:**

## SECTION 6: Water Consumption Data (optional)

Enter annual water consumption for the reporting period indicated above.

Buildings (gallons):

Water (pumps) facilities  
(gallons):

Wastewater facilities  
(gallons):

Other (gallons):

**Total water consumption  
(gallons):**

## SECTION 7: Areas of Improvement

Check the appropriate boxes below indicating the areas in which your entity has made efforts and progress toward meeting energy goals for the current reporting period.

## Retrofits and Upgrades

	Planned	In Progress	Completed	N/A
HVAC equipment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sensors/controls	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Building energy management system (EMS) or other automation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Plug load (appliances, computers, etc.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Indoor lighting	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Outdoor lighting	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Streetlighting	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Water heating/boiler	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Building envelope: glazing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Building envelope: window film	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Building envelope: insulation/radiant barrier	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Building envelope: cool roof	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Water/wastewater: pumps	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Water/wastewater: leaks	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Combined heat and power or other cogeneration	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
New construction/major renovation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Distributed energy generation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Energy storage	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

### Policies, Processes and Training

	Planned	In Progress	Completed	N/A
Benchmarking	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Utility data tracking	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Energy policy/plan/program development	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Water conservation policy/program development	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Operation/maintenance training	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Conservation behavior training	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

### Third-party Resources

	Planned	In Progress	Completed	N/A
Energy savings performance contract or energy management contract	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Streetlight inventory	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Energy operations and maintenance contract	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Energy data management contract	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

### SECO Resources

	Planned	In Progress	Completed	N/A
Preliminary energy assessment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Technical assistance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Remote energy assessment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
City efficiency leadership council	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
LoanSTAR financing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

## SECTION 8: Describe Progress

Provide a brief narrative regarding past and current progress and efforts indicated above to reduce electrical consumption and a brief description of planned or anticipated reduction activities. Your description will be included in SECO's annual report. If needed, email additional information to [LocalGov.Reporting@cpa.texas.gov](mailto:LocalGov.Reporting@cpa.texas.gov).

Completed activities:

Activities in progress:

Planned or anticipated activities:

## SECTION 9: Exemption Request

**Complete this section, only if you are claiming an exemption.**

In accordance with Texas Health and Safety Code §388.005(d), a political subdivision that does not attain the goal of reducing electric consumption by at least five percent must include justification that the entity has already implemented all available cost-effective measures.

If requesting an exemption, check both of the boxes below, verifying that all exemption requirements have been met and additional documentation to serve as justification for this exemption request has been emailed.

I have reviewed all available options for reducing electric consumption, determined that no additional measures are cost-effective, and that my organization has already implemented all available cost-effective measures.

I have emailed documentation to serve as justification for this exemption to [LocalGov.Reporting@cpa.texas.gov](mailto:LocalGov.Reporting@cpa.texas.gov).