



Retrieving Copy of the HUB Certification

The purpose of this guide is to assist Historically Underutilized Business (HUB) vendors certified through the office of the Texas Comptroller of Public Accounts with instructions to access, save and print a copy of the HUB Certification within the [Texas Statewide HUB System](#).

Companies that have received the HUB Certification through our Memorandum of Agreements (MOAs) must request a copy of the certification from the MOA organization that certified them.

Texas Statewide HUB System – Retrieving Copy of HUB Certification

Note: Computer or laptop are the preferred electronic devices to download/save the certification through the Texas Statewide HUB System.

1. Vendor will sign into the [Texas Statewide HUB System](#).
2. On the home page, user will see the “**Certification Center**” box and select the “**HUB**” certification under the “**Active Certification**” field.

Dashboard Displaying records assigned to your company

Certifications	Active	Pending	Renewing
Status	1	0	0

Certification Center

⚠ If your firm holds certifications not listed below, [submit a request](#) to add them to your account. You can also [add date alerts](#) to any active certification to remind you of an upcoming renewal.

Active Certifications	Type	Renewal
Texas Comptroller of Public Accounts	HUB	2/13/2029

Certification renewals and updates must be submitted to the certification agency with whom your renewal is due.
⚠ For certification renewals and updates with Texas Comptroller of Public Accounts, you may [submit online](#).
⚠ For other agencies, you will need to contact the certifying agency outside of this system for instructions.
Remember to come back and update your tracking record!

Key Actions

[Renew/Apply for Certification](#)
[Take a Training Class](#)
[Watch a Training Video](#)

Enhanced Account Security

Your account is protected by enhanced account security (multi-factor authentication).
[Manage](#) Enhanced account security: **ON**

Alerts

No Activated Alerts. [View Pending Alerts](#).

Configure

Change Your Password	Business Info
Manage Enhanced Account Security	Profile Setup
Edit Your User Account Settings	List/Add Users
View, Vote, & Post to the Wish List	Main Contacts
	Commodity Codes
	EQ/Workforce Comp.




3. Under “Letters & Certificates”, user will click “View as PDF”

Vendor Information				
BUSINESS NAME	Recert Test 6			
SYSTEM VENDOR NUMBER	21626800			
PRIMARY OWNER'S NAME	Recert Test			
ETHNIC GROUP	Black American			
GENDER	Male			
Certification Information				
CERTIFYING AGENCY	Texas Comptroller of Public Accounts			
CERTIFICATION TYPE	HUB - Historically Underutilized Business			
EFFECTIVE DATE	2/13/2025			
RENEWAL DATE	2/13/2029			
Contact Information				
MAIN COMPANY EMAIL	recerttest6@gmail.com			
MAIN PHONE	512-567-8901			
Addresses				
PHYSICAL ADDRESS	123 Main St Austin, TX 78702 View			
MAILING ADDRESS	123 Main St Austin, TX 78702 View			
Business Capabilities				
BUSINESS CERTIFIED FOR				
FULL DESCRIPTION OF CAPABILITIES/PRODUCTS				
COMMODITY CODES	NIGP 00000 Add/Update Commodity Codes Abrasives Equipment and Tools (Primary Code)			
Owner Ethnicity and Gender				
ETHNIC GROUP	Black American			
GENDER	Male			
Location				
COUNTY	Texas (TX)			
Letters & Certificates				
View	Letter Type	Format	Date Issued	Viewed in System By Vendor
View as PDF	Texas CPA - Approval Certificate	Letter	2/13/2025	

4. The HUB Certificate will open as a PDF. User will have the ability to save and/or print for their records.

PDF viewer toolbar:

Texas Historically Underutilized Business (HUB) Certificate



Certificate/VID Number: 1456456456800
Approval Date: February 13, 2025
Scheduled Expiration Date: February 13, 2029

The Texas Comptroller of Public Accounts (CPA), hereby certifies that

Recert Test 6

has successfully met the established requirements of the State of Texas Historically Underutilized Business (HUB) Program to be recognized as a HUB. This certificate printed **February 13, 2025**, supersedes any registration and certificate previously issued by the HUB Program. If there are any changes regarding the information (i.e., business structure, ownership, day to day management, operational control, business location) provided in the submission of the business; application for registration/certification as a HUB, you must immediately (within 30 days of such changes) notify the HUB Program in writing. The CPA reserves the right to conduct a compliance review at any time to confirm HUB eligibility. HUB certification may be suspended or revoked upon findings of ineligibility.

Statewide HUB Program
Statewide Procurement Division

Note: In order for State agencies and institutions of higher education (universities) to be credited for utilizing this business as a HUB, they must award payment under the Certificate/VID Number identified above. Agencies, universities and prime contractors are encouraged to verify the company's HUB certification prior to issuing a notice of award by accessing the Internet (<https://mycpa.cpa.state.tx.us/passcmbssearch/index.jsp>) or by contacting the HUB Program at 512-463-5872 or toll-free in Texas at 1-888-863-5881.