

MINUTES

Property Tax Assistance Advisory Board Meeting

Property Tax Assistance Advisory Board Meeting (PTAAB) was held virtually. Acting Comptroller Kelly Hancock called the meeting to order via Microsoft Teams on September 30, 2025, at 11:00 A.M.

Members present:

Tracey Carter, El Paso Central Appraisal District Taxpayer Liaison Officer
Alison Gilliam, Ratio Study Expert
Elisa Hand, Executive Director, Property Tax Education Coalition
Kory Ryan, Property Tax Consultant
Randy Riggs, McLennan County Tax Assessor-Collector
John Valenta, Consultant

School District Property Value Study Update

Lorraine Miller, Appraisal Operations Area Manager, provided a School District Property Value Study (SDPVS) update. Ms. Miller reported the 2024 SDPVS results. Overall, 64 percent of the school districts with an invalid preliminary finding filed protests.

Ms. Miller also presented market data on home sales.

Methods and Assistance Program (MAP) Update

Randy Samuelson, PTAD Programs Area Manager, reported on the status of the 2026 Methods and Assistance Program (MAP) reviews.

Mr. Samuelson reported that the notifications to chief appraisers regarding the MAP reviews would be sent in October and that MAP reviewers would begin appraisal district visits in January.

Targeted Appraisal Review Program (TARP) Update

Mr. Samuelson explained the Targeted Appraisal Review Program (TARP) notified chief appraisers in September of the upcoming reviews and informed them that onsite visits would begin in October. Mr. Samuelson also discussed that 2023 was the first SDPVS year that TARP reports were performed. TARP came into law in 2019.

Comptroller Rules and Publication

Allison Mansfield, Assistant Director, gave an update on Rules 9.4001, 9.4011, 9.4202 – 9.4247, 9.4321 and 9.4323

Ms. Mansfield also reported that the following publications were updated:

Appraisal District Board of Directors
Manual for Appraisal of Agricultural Land
Manual for Appraisal of Timberland
Property Tax Basics
Property Tax Administration in Texas

Texas Property Tax Exemptions
Heavy Equipment Dealer's Special Inventory Manual
Manufactured Housing Retailer's Special Inventory Manual
Appraisal Review Board Training Manuals

General Discussion

None

Public Comment

No Public Comments were made.

Meeting adjourned at 11:33 A.M